



# Guide to the Collection

## California History Room California State Library

<i>To find:</i>	<i>Use the following tools*:</i>
<b>Books</b>	<ul style="list-style-type: none"> <li>• Catalog</li> </ul>
<b>Pamphlets</b>	<ul style="list-style-type: none"> <li>• Catalog</li> <li>• Vertical file finding guide</li> <li>• CIF and CIF II</li> </ul>
<b>City directories</b>	<ul style="list-style-type: none"> <li>• City directories database</li> <li>• Binder at reference desk for microfilm</li> <li>• Browse the shelves for paper directories</li> <li>• Card file</li> </ul>
<b>Telephone directories</b>	<ul style="list-style-type: none"> <li>• Telephone directories database for microfilm</li> <li>• Request paper directories at information desk</li> <li>• On microfiche after 1977; request at information desk</li> </ul>
<b>County histories</b>	<ul style="list-style-type: none"> <li>• Browse alcove shelves</li> <li>• Catalog</li> </ul>
<b>Newspaper titles</b>	<ul style="list-style-type: none"> <li>• Catalog</li> <li>• Binder at reference desk</li> <li>• Card file</li> </ul>
<b>Articles in newspapers</b>	<ul style="list-style-type: none"> <li>• CIF and CIF II</li> <li>• Indexes to individual titles (list at reference desk)</li> <li>• San Francisco Newspapers Index (microfiche, 1904-1949)</li> <li>• San Francisco Chronicle Index (microfiche, 1950-1985)</li> <li>• Sacramento Bee on CD-ROM (full-text, 1985-June 2004)</li> <li>• Online Newsbank subscription (full-text; date ranges vary; some titles cover 1985-present)</li> </ul>
<b>Periodical titles</b> (magazines)	<ul style="list-style-type: none"> <li>• Catalog</li> <li>• Card file</li> <li>• General Magazine Index, at reference desk</li> <li>• Sample periodicals card file</li> </ul>
<b>Articles in periodicals</b>	<ul style="list-style-type: none"> <li>• CIF and CIF II</li> <li>• Indexes to individual titles (behind reference desk or online)</li> <li>• Online Ebsco subscription (full-text)</li> </ul>

### *\*Tools:*

**Catalog**—Access through dedicated terminals in the Reading Room or the Internet at [www.lib.state.ca.us](http://www.lib.state.ca.us).

**CIF**—California Information File, a card file index to newspaper articles, magazine articles, books, and other sources on California history, covering dates from the 1850's through 1985. Also available on microfiche.

**CIF II**—Continuation of the California Information File in a computer database. Accessible on one reading room computer.

**Picture catalog**—Access through the Internet at [www.lib.state.ca.us](http://www.lib.state.ca.us). Some images included.

**Card files**—In several locations in the Reading Room. Ask staff for directions to the one you need.

<i><b>To find:</b></i>	<i><b>Use the following tools:</b></i>
<b>Biographical information</b>	<ul style="list-style-type: none"> <li>• CIF and CIF II</li> <li>• Catalog</li> </ul>
<b>Genealogy resources</b>	<ul style="list-style-type: none"> <li>• Browse alcove shelves, county boxes</li> <li>• See separate handout, "Selected Guide to Genealogy Sources"</li> </ul>
<b>Pictorial resources:</b>	
Photographs	<ul style="list-style-type: none"> <li>• Card file</li> <li>• Picture catalog</li> </ul>
Daguerreotypes	<ul style="list-style-type: none"> <li>• Binder at reference desk</li> <li>• Picture catalog</li> </ul>
Stereographs	<ul style="list-style-type: none"> <li>• Binders on reference shelves</li> <li>• Picture catalog</li> </ul>
Mammoth prints	<ul style="list-style-type: none"> <li>• Binders at reference desk</li> </ul>
Postcards	<ul style="list-style-type: none"> <li>• Request by location or subject, no index</li> </ul>
Art and reproductions	<ul style="list-style-type: none"> <li>• Card file</li> </ul>
Prints and lithographs	<ul style="list-style-type: none"> <li>• Card file</li> <li>• Picture catalog</li> </ul>
Lettersheets	<ul style="list-style-type: none"> <li>• Card file</li> <li>• Picture catalog</li> </ul>
Videos	<ul style="list-style-type: none"> <li>• Catalog</li> </ul>
<b>Maps:</b>	
Historical maps	<ul style="list-style-type: none"> <li>• Card file</li> <li>• Catalog</li> </ul>
Sanborn maps	<ul style="list-style-type: none"> <li>• List at reference desk for microfilm</li> <li>• Catalog for bound maps</li> </ul>
<b>Manuscript materials</b>	<ul style="list-style-type: none"> <li>• Catalog</li> <li>• CIF and CIF II</li> <li>• Online Archive of California, <a href="http://www.oac.cdlib.org">www.oac.cdlib.org</a></li> <li>• Summary sheet binders at reference desk</li> </ul>
<b>Vertical file</b> Printed materials, e.g., pamphlets, flyers, and programs. Categories include:	<ul style="list-style-type: none"> <li>• CIF and CIF II</li> <li>• Finding guide at reference desk</li> </ul>
Associations	<ul style="list-style-type: none"> <li>• Request by name of association</li> </ul>
Companies	<ul style="list-style-type: none"> <li>• Request by name of company</li> </ul>
Counties	<ul style="list-style-type: none"> <li>• List of subdivisions in finding guide at reference desk</li> </ul>
Programs	<ul style="list-style-type: none"> <li>• List of categories in finding guide at reference desk</li> </ul>
Subjects	<ul style="list-style-type: none"> <li>• List of subjects in finding guide at reference desk</li> </ul>
<b>Textual file</b> Ephemera, in a wide range of formats, e.g., broadsides, certificates, labels, menus, etc.	<ul style="list-style-type: none"> <li>• Card file</li> <li>• CIF and CIF II</li> <li>• Finding guide at reference desk</li> </ul>
<b>Campaign literature</b>	<ul style="list-style-type: none"> <li>• Request by year, no index</li> </ul>
<b>Sheet music</b>	<ul style="list-style-type: none"> <li>• Card file</li> <li>• CIF II</li> <li>• Picture catalog</li> </ul>
<b>Sound recordings</b>	<ul style="list-style-type: none"> <li>• Catalog</li> </ul>